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**POTTER COUNTY
COMMISSIONERS' COURT AGENDA**

JULY 11, 2016

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY  DEPUTY

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JULY 11, 2016 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the June 27, 2016 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 22, 2016 through July 6, 2016. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **POTTER COUNTY ANNUAL REPORT:** To review a final draft of the newly developed annual report as an effort to continue to increase transparency efforts. (Murguia, Patrick)
5. **AMENDMENTS TO SANTA FE AUDITORIUM EVENT LICENSE AGREEMENT:** To consider and act upon the proposed amendments. [Fowler]
6. **SOFTWARE SUPPORT:** To consider and act upon authorizing Information Technology and Purchasing to conduct a search for a software support vendor for legacy software. [Patrick]
7. **RESOLUTION – NATIONAL INCIDENT-BASED REPORTING SYSTEM:** To consider and act upon a resolution or the NB-National Incident-Based Reporting System grant through the Office of the Governor. Grant funds will be used to purchase a reporting module for the Spillman system. No matching funds required. [Thomas, Brown]
8. **CHANGE FUND:** To consider and act upon increasing the change fund for the County Tax Assessor/Collector from \$4,700 to \$5,200 as allowed by LGC 130.902 [Aylor, Hood]
9. **QUARTERLY BUDGET COMPARISON:** To recognize the 3rd quarter comparison report for FY15 and FY16. [Hood]
10. **COUNTY IMPROVEMENT OF SUBDIVISION ROADS:** To consider and act upon procedures for the time, terms and conditions of payments for road improvements under Texas Transportation Code Chapter 253 (Bishop Ranches policy review). [Hood]

11. **PANHANDLE AUTO BURGLARY AND THEFT UNIT – PROCLAMATION:** To consider and act upon a resolution declaring the month of July as **WATCH YOUR CAR MONTH.** [Sims]
12. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
13. **FIXED ASSET TRACKING:** To consider and act upon applying current tagging standards to all “low value” county assets and removing from data base items under \$1000.00 Computers, tablets, laptops, weapons and other items with department head discretion will remain in data base. [Shelton]
14. **FORMAL BID #1128-16 JANITORIAL SUPPLIES:** To consider and act upon the award of Formal Bid #1128-16 Janitorial Supplies to the lowest and best bids. [Shelton]
15. **EQUIPMENT PURCHASE:** To consider and act upon purchasing a vehicle from Grapevine Dodge Chrysler Jeep in the amount of \$30,863.00 utilizing Buyboard Contract #430-13. Funds to be determined. [Shelton, Ward]
16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Road and Bridge:**
 - i. To accept the employment of Daryl Noble as a replacement for Edwin Lafarr as a summer mower effective June 21, 2016.
 - ii. To accept the employment of Alexander Hanson as a replacement for Tryston Qualls as a summer mower effective June 22, 2016. [Ysaguirre]
17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners’ Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS

AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**